



**MONTGOMERY**  
Independent School District

## MISD Library Guidelines for Distance Learning 2020-21

- MISD librarians understand the extreme importance of providing book access for the students of MISD.
- Each campus library will offer curbside pickup during distance learning. Please contact your campus librarian or check the library website for specific information on checkout procedures for your campus.
- Checkout policies will be in place on each campus to reduce the need for frequent visits to the library. No overdue fines will be assessed.
- Books should be returned when students are allowed back on campus.
- Returned books will be quarantined for 72 hours before being returned to circulation.
- Digital book options are available at each campus. Please contact your campus librarian for more information. Students are also encouraged to take advantage of the digital services of the Montgomery County Memorial Library System.

## MISD Library Guidelines for Campus Learning 2020-21

- Students will be able to select books while at school. This may be accomplished through library visits or mobile libraries. Please contact your campus librarian or check the library website for specific information on checkout procedures for your campus.
- Students will be able to check out multiple books to reduce the need for frequent visits. No overdue fines will be assessed.
- Returned books will be quarantined for 72 hours before being returned to circulation.
- Digital book options are available at each campus. Please contact your campus librarian for more information. Students are also encouraged to take advantage of the digital services of the Montgomery County Memorial Library System.
- Each library will have a sanitation station provided at its entrance. Students **MUST** sanitize their hands before entering the library and after leaving the library.
- Masks will be required for everyone over the age of 10. Masks will be strongly recommended for students under 10.
- One-way markers will be placed on the floors in libraries to help promote social distancing. Floor markers marking 6-foot distances will be placed leading up to the circulation desk.
- Library doors will remain propped open throughout the day to lessen surface contact.
- Surfaces will be wiped down as needed by library staff.
- Libraries will be cleaned throughout the day as mandated by the Texas Department of Health.